



**LANCASTER CITY COUNCIL**

*Promoting City, Coast & Countryside*

# **Forthcoming Decisions**

**TO BE TAKEN DURING FEBRUARY 2020**



# LANCASTER CITY COUNCIL

## FORTHCOMING DECISIONS

### The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Cabinet Member with particular responsibility for Finance	Budget & Policy Framework Update 2020/21 to 2024	11 February 2020
Cabinet Member with particular responsibility for Finance	Corporate Fees & Charges Policy Review	11 February 2020
Cabinet Member with particular responsibility for Housing	Housing Revenue Account and Capital Programme	11 February 2020
Cabinet Member with particular responsibility for Finance	Treasury Management Strategy 2020/21	11 February 2020
Cabinet Member with particular responsibility for Finance	Capital Strategy 2020/21	11 February 2020
Cabinet Member with particular responsibility for Planning Policy	Direction under Article 4 of the Town and Country Planning (General Permitted Development) Order 2015 and a Regulation 7 Direction under the Town and Country Planning (Control of Advertisements) (England) Regulations 2007	11 February 2020
Leader and Cabinet Member	Delivering Our Ambitions: Performance, Projects and Resources Q3 2019-20	11 February 2020
Cabinet Member with particular responsibility for Housing	Participation in the Global Refugee Resettlement Scheme	11 February 2020

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
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Leader and Cabinet Member	Eden Project North	11 February 2020
Cabinet Member with particular responsibility for Resources	Job Evaluation Project - Briefing & implementation of Outcome	11 February 2020

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Halls Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk). Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Erica Lewis (Leader), Kevin Frea (Deputy Leader), Dave Brookes, Tim Hamilton-Cox, Janice Hanson, Caroline Jackson, Jean Parr, John Reynolds, Alistair Sinclair and Anne Whitehead

Kieran Keane  
Chief Executive

Publication Date: 13 January 2020

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework Update 2020/21 to 2024
<b>DIRECTORATE:</b>	Corporate Services
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Finance
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	As part of the current budget and planning process, issue that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Corporate Fees & Charges Policy Review
<b>DIRECTORATE:</b>	Corporate Services
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Finance
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	A review of the existing policy will be undertaken, through which Cabinet can determine any specific aspects or areas for action, as appropriate.
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Housing Revenue Account and Capital Programme
<b>DIRECTORATE:</b>	Communities and the Environment
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Housing
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	Report from the Director for Communities and the Environment that will provide an update on the council housing budgetary position and seek decisions on council housing rent levels for 2020/21 and targets for future years. The report will also seek Cabinet's approval of supporting revenue budget and capital programme proposals for referral on to Budget Council in order to complete the HRA budget setting process for 2020/21.
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Peter Linsley, Council Housing Service Support Manager <a href="mailto:plinsley@lancaster.gov.uk">plinsley@lancaster.gov.uk</a>

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Treasury Management Strategy 2020/21
<b>DIRECTORATE:</b>	Corporate Services
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Finance
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	Formal approval of the Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council approval and will be referred on accordingly. The strategy sets out overall borrowing and related budget assumptions for 2020/21
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk



## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Capital Strategy 2020/21
<b>DIRECTORATE:</b>	Corporate Services
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Finance
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	Formal approval of the Capital Strategy by Cabinet is required before 01 April, though some aspects also require full Council and will be referred on accordingly
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Thompson, Chief Financial Officer (Head of Finance & Section 151 Officer) Tel: 01524 582603 pthompson@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Direction under Article 4 of the Town and Country Planning (General Permitted Development) Order 2015 and a Regulation 7 Direction under the Town and Country Planning (Control of Advertisements) (England) Regulations 2007
<b>DIRECTORATE:</b>	Economic Growth and Regeneration
<b>WARD:</b>	Bulk Ward; Castle Ward; Ellel Ward; John O'Gaunt Ward; Marsh Ward; Scotforth East Ward; Scotforth West Ward; Skerton East Ward; Skerton West Ward; University and Scotforth Rural Ward; University Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Planning Policy
<b>REASON KEY DECISION:</b>	N/A
<b>DECISION TO BE MADE:</b>	An Article 4 Direction would remove the permitted development which allows the conversion of dwellings to houses in multiple occupation and a Regulation 7 Direction would restrict the display of "To Let" boards. The report also seeks approval for progression of the Directions through an informal consultation process and then the statutory processes necessary for the Directions to be made.
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Fiona Clark, Planning Officer (Policy) <a href="mailto:fjclark@lancaster.gov.uk">fjclark@lancaster.gov.uk</a>

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Delivering Our Ambitions: Performance, Projects and Resources Q3 2019-20
<b>DIRECTORATE:</b>	Corporate Services
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Leader and Cabinet Member
<b>REASON KEY DECISION:</b>	N/A
<b>DECISION TO BE MADE:</b>	To consider updates on performance, projects and resources for the period October-December 2019 (Q3 2019-20).
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Jez Bebbington, Executive Support Manager Tel: 01524 582011 jbebbington@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Participation in the Global Refugee Resettlement Scheme
<b>DIRECTORATE:</b>	Communities and the Environment
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Housing
<b>REASON KEY DECISION:</b>	Community Impact
<b>DECISION TO BE MADE:</b>	<p>Lancaster City Council confirmed at a Cabinet meeting held on the 16th February 2016 that it wished to participate in the Syrian refugee resettlement programme. To date, 15 families have been resettled in the district through the resettlement. The programme is co-ordinated by Lancashire County Council and funded by the Home Office. The programme is fully funded at no cost to the City Council.</p> <p>In June 2019, The Government announced a new global resettlement scheme for the most vulnerable refugees. Lancashire County Council are seeking pledges from district Councils to participate in the new resettlement scheme. Specifically, they are asking if Lancaster City Council would consider resettling 5 families in the district in July 2020. The funding arrangements remain the same.</p>
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Fiona Macleod, Housing Standards Officer fmacleod@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Eden Project North
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraph 3, of Schedule 12a of the Local Government Act 1972  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)</i>
<b>DIRECTORATE:</b>	Chief Executive
<b>WARD:</b>	Poulton Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Leader and Cabinet Member
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	To consider the latest progress on Eden Project North in partnership with Eden Project International Ltd.
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	Exempt
<b>OFFICER CONTACT DETAILS:</b>	Kieran Keane, Chief Executive Tel: 01524 582066 kkeane@lancaster.gov.uk

## Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Job Evaluation Project - Briefing & implementation of Outcome
<b>DECISION TO BE TAKEN IN PRIVATE</b>	This report is exempt from publication by virtue of paragraphs 1 & 2 of Schedule 12a of the Local Government Act 1972  (1) <i>Information relating to any individual</i> (2) <i>Information which is likely to reveal the identity of an individual</i>
<b>DIRECTORATE:</b>	Corporate Services
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Cabinet Member with particular responsibility for Resources
<b>REASON KEY DECISION:</b>	N/A
<b>DECISION TO BE MADE:</b>	A decision is required to go ahead with briefing and implementation of the outcome of the job evaluation project. The organisation has committed to sharing outcomes to all staff by Feb 2020, with implementation of any changes to pay and grading in April 2020.
<b>DATE OF CABINET MEETING</b>	11 February 2020
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	Exempt
<b>OFFICER CONTACT DETAILS:</b>	Jayne Cordley-Williams, Head of Human Resources Tel: 01524 582179 jcwilliams@lancaster.gov.uk